



Haryana Government Gazette

EXTRAORDINARY

Published by Authority

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No. 90-2021/Ext.] CHANDIGARH, TUESDAY, JUNE 8, 2021 (JYAISTHA 18, 1943 SAKA)

HARYANA GOVERNMENT
INDUSTRIES AND COMMERCE DEPARTMENT

Notification

The 8th June, 2021

No. 25/05/2020-4IB-I.— In pursuance to the under Chapter 14 of Haryana Enterprises & Employment Policy-2020 notified in Gazette *vide* No.25/05/2020-4IB-I dated 29.12.2020, the Governor of Haryana is pleased to notify the “Credit Rating Scheme” for Micro, Small and Medium Enterprises located anywhere in the State with the provisions given hereunder:

1. Objective:-

The Micro, Small & Medium Enterprises occupies an important position in any developing economy. Fast changing global economic scenario has thrown up many opportunities and challenges to the Micro and Small sector in India. While, on the one hand, many opportunities have opened up for the Micro, Small and Medium sector to enhance productivity and look for new markets in other countries, it has also put an obligation on them to upgrade their competence in terms of technology, management & financial strength to successfully meet the global competition. As a step in this direction, a need was felt for introducing a Rating Scheme for the MSME sector. It is expected that the Rating Scheme would encourage MSME sector in improving its contribution to the economy by way of increasing their productivity, since a good rating would enhance their acceptability in the market and also make access to credit quicker and cheaper and thus help in economizing the cost of credit. A provision of Credit Rating Scheme for Micro, Small & Medium enterprises has been made in the Haryana Enterprises Policy 2015.

2. Quantum of Assistance

Reimbursement of the expenses incurred towards the credit rating to the extent of 75% or maximum of INR 2 lakh for Micro, Small and Medium enterprises carried out by SIDBI/Govt. accredited credit rating agency once in every 5 years. This would be in addition to the support being provided by Government of India.

3. Commencement and Applicability

The Scheme shall commence with effect from 01.01.2021 for providing assistance for credit rating and shall remain in operation for a period of 5 years. The units which have obtained credit rating certification on or after 01.01.2021 and before 31.12.2025 shall be eligible under the scheme.

4. Eligibility Criteria

The Industrial Units must comply for the following conditions at the time of application:

- (i) The unit should have filed Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) on the portal for statistical purpose, at any stage.
- (ii) The item of manufacture should not fall in the restrictive list as notified by the State Government from time to time.
- (iii) The unit should have obtained NOC/CLU from competent authority, if applicable.
- (iv) The unit should be in commercial production.
- (v) The unit should be in regular production at the time of disbursement and the assistance shall not be released to the closed unit.

5. Procedure

- a. Application on prescribed Form (Annexure-I) for the grant of Credit Rating Assistance along with listed documents would be submitted to the Director/ Director General, Micro, Small and Medium Enterprises, on the web portal of the department.
- b. The application would be processed and examined by the Joint Director/Deputy Director, District MSME Centre. He will be responsible for scrutiny and shall clearly recommend for approval/rejection of the claim after conducting inspection of the unit. The deficiencies, if any, would be communicated to the applicant on-line within a period of 7 days and the applicant would be given a time period of 10 days to rectify the deficiencies so pointed out.
- c. In case the deficiencies are not removed within prescribed period, the claim may be filed by the Competent Authority, under intimation to the party through e-mail. The enterprise shall not be required to submit any additional document other than specified under Annexure-I unless required for establishing genuineness of the claim.

6. Competent Authority for Sanction:

The Additional Director shall be competent authority for sanction of Credit Rating Assistance.

7. Time Limit

An enterprise shall forfeit its entitlement for the reimbursement of the expenses incurred towards the credit rating, if it does not submit its claim, complete in all respects within 03 months from the date of the certification of Credit rating or from the date of notification of the scheme, whichever is later.

8. Interpretation/ Clarification

The Administrative Secretary, Industries & Commerce, Haryana shall be competent to make interpretation/ clarification of provisions of this scheme.

9. Appeal

An appeal against an order passed by the Competent Authority shall lie with the Director/ Director General, Micro, Small and Medium Enterprises, Haryana within a period of 30 days from the date of communication of orders appealed against. The orders passed by the Director/ Director General, Micro, Small and Medium Enterprises, Haryana in appeal shall be final.

10. Power to condone delay in submission of application & appeal:

- (a) The Director/ Director General, Micro, Small and Medium Enterprises, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (b) The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit.

11. Penal Action

In case, it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government. If the applicant fails to refund the subsidy amount with interest, then the amount shall be recovered as arrear of land revenue. The applicant shall be debarred from public procurement as a result of mismatch in facts and figures.

12. Service Delivery Timeline

S. No.	Tasks	Time limit (working days)
1	Letter of Approval	30 days
2	Letter of Sanction	07 days
3	Disbursement	07 days

VIJAYENDRA KUMAR,
Principal Secretary to Government Haryana,
Industries and Commerce Department.

Annexure - I**Application format for claiming Reimbursement of the expenses incurred towards the credit rating.**

Sr. No.	Particulars	Details
1	Name of applicant (Authorized person of the unit)	
2	Name & Address of the unit with telephone no. and e-mail	
3	Registered office address	
4	Udyam Registration Certificate (URC)/Haryana Udhyan Memorandum (HUM) No. and date	
5	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)] and Co-operative society	
6	Item of manufacture/processing	
7	Category of unit (Micro/Small/Medium)	
8	Date of Commercial Production (As per First Sale Bill)	
9	Name and address of certification agency	
10	Details of expenditure incurred in acquiring credit rating certificate (excluding hotel & travel expenses & surveillance charges) Furnish a CA certificate of expenditure (in original) giving the details (as per the prescribed format)	
11	Details and amount of reimbursement/grant/subsidy/ already received, if any, from Government of India	
12	Amount of credit rating assistance claimed (in Rs.)	

13. Self-attested copies of documents to be attached with the application:

- i. Copy of Udyam Registration Certificate (URC) and Haryana Udhyan Memorandum (HUM)
- ii. Certificate of Incorporation/ Partnership deed & Partnership registration/ Co-operative society registration
- iii. Board resolution/ Power of attorney
- iv. Change of Land Use (CLU)/ NOC from competent authority, if applicable.
- v. Undertaking/Declaration on non-judicial stamp paper(Annexure-II)
- vi. CA Certificate (Annexure-III).
- vii. Copy of GST return/Audited Balance Sheet for last financial year.
- viii. Copy of bills raised by certifying agency & proof of payment thereof.

Signature of the applicant
(with seal)

Annexure-II

Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First Class Magistrate):

I, _____ do hereby solemnly state that I am proprietor/ partner/director/ _____ of M/s _____ located _____ which is engaged in the manufacture of _____ and I have been authorized to file the credit rating claim with the Department of Industries and Commerce/MSMEs, Haryana.

2. The unit will be liable to refund excess subsidy/assistance, if any released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.

3. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupees _____) granted to me alongwith compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at anystage.

Dated:

Signature of the applicant
(with seal)

Annexure-III

Certificate from Chartered Accountant in respect of Proof of Expenditure incurred for acquiring Credit Rating Certificate and about investment in plant & machinery and turnover (on CA letter head)

To whom it may concern

The document & records of M/s.....with their regd. Office at..... and factory located at and Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM)No..... dated) in respect of the expenditure incurred by acquiring Credit Rating certificate (or its equivalent) have been verified, and it is certified that the said industrial unit have incurred a total expenditure of Rs.....(Rupees-----) towards application fee, assessment/ audit fee, annual fee/ licence fee, training, calibration and technical consultancy etc. (excluding hotel & travel expenses & surveillance charges) in obtaining Credit Rating Certificate from the certification agency namely..... as per the following details of payments.

Details of payments (Name of certification agency/ orgn.) amount paid (in rupees)

- (a)
- (b)
- (c)

AND

Verified from the books of accounts of above firm the total investment in plant and machinery (original purchase value) of the industrial unit as on date stands as Rs.(Rupees.....) and turnover for last financial year Rs.----- (Rupees-----)

Name & signature of the Chartered Accountant
with stamps & CA membership number

Dated

UDIN No.-----

Payment at (a), (b) & (c) above should be supported by copies of receipts of payments made to the certification agency duly attested. The payment receipts must indicate the purpose for which the payments have been made to the certification agency.