

OFFICE ORDER

In pursuance of the orders issued under Endst. No. Admn/Delegation of power/99/14320-A dated 4.10.2006, Additional Director(Admn)/Joint Director(Admn) is also authorized to dispose of the following nature of cases pertaining to the Admn. Branches at his level on behalf of Director of Industries & Commerce, Haryana.

1. Crossing of efficiency bar in respect of class-III and Class-IV employees
2. Sanction of tour programme of Class-II, Class-III and Class-IV employees.
3. Sanction of LTC to Class-III and Class-IV employees.
4. Training programme of HIPA and other Agencies.
5. Sanction of time barred claim of class-III and class-IV employees.
6. Leave encashment to class-III and class-IV employees.
7. Sanction of Medical re-imbursement upto Rs. 50,000/- in respect of staff of all categories.
8. Grant of Assured Career Progression Scale to Class-III and Class-IV employees.

Dated Chandigarh,
The 4.11.2009

Arun Kum
Director of Industries & Commerce,
Haryana.

Endst.No.Admn/Delegation of powers/17788-A

dated 1-12-2009

A copy is forwarded to the following for information necessary action: -

1. Sh.P.K.Bansal, Additional Director(Admn) at Headquarter.
2. All Officer at H.Q. (Except DI&C)
3. P.A to DI&C(for kind information of DI)

Superintendent(Admn)
for Director of Industries & Commerce
Haryana.