

NOTIFICATION

The 27th April, 2016

No. 49/43/2015-4IB1 In pursuance to the provision under Chapter 12 of Enterprises Promotion Policy-2015 notified vide No. 49/43/2015-4IB1 dated 14th August, 2015, the Governor of Haryana is pleased to notify the “Water Audit Scheme” for Micro, Small & Medium Enterprises. The scheme will consist of the following provisions:

1. Objective:

The objective of the scheme is to encourage the conservation of water in industrial units and encourage harvesting of water in the unit. It involves measuring the actual water consumption of various water consumption gadgets used in the premises of the enterprise, comparing it with an estimate of the minimum water required to undertake the process and establishing technically and economically feasible means to achieve the same & suggest best ways to optimize the water consumption leading to water saving and cutting down water consumption bills.

2. Quantum of Assistance:

75% reimbursement of cost of water audit limited to a maximum of Rs. 1 lakh and subsidy up to 50% or maximum of Rs. 20 lakh on the cost of capital equipment required for water conservation/ harvesting systems shall be provided to an eligible MSME.

3. Commencement and Applicability:

The Scheme shall commence with effect from 15.08.2015 and shall remain in operation for a period of 5 years. MSMEs which have undertaken water audit and purchased equipments after 14.08.2015 and before 14.08.2020 shall be eligible under this scheme.

4. Eligibility Criteria:

All MSMEs existing units anywhere in the state, which have filed EM Part-II/ Udyog Aadhaar Memorandum (UAM) with respective District Industries Centre shall be eligible under the scheme. Such enterprises shall be provided financial assistance provided the water audit has been done by an ISO certified agency.

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The detailed scope of Water audit is mentioned at Annexure-I. An eligible unit must also comply with the following conditions:

- i) The item of manufacture should not fall in the restrictive list as notified by the State Government from time to time.
- ii) The assistance on cost of capital equipments will be eligible only if there has been at least 25% reduction in the water consumption of average monthly consumption of previous 12 months before conducting of audit.
- iii) Even after taking all steps as mentioned above for efficient use of water, if consumption is increasing due to increase in production then such claim will be examined separately by a committee to be constituted by the Director of Industries & Commerce.
- iv) Investments in new plant, machinery and equipments focussed towards enhancing water conservation shall only be eligible for subsidy under this scheme.
- v) The unit should have obtained NOC/CLU from competent authority, if applicable.
- vi) The unit should be in commercial production.
- vii) The unit should be in regular production at the time of disbursement.
The assistance shall not be released to a closed unit.

5. Procedure:

- a. Application on prescribed Form (Annexure-II) for the reimbursement of expenses incurred in conducting water audit & purchase of capital equipments along with listed documents would be submitted to the Director of Industries & Commerce, on the web portal of the department within three months from the date of completion of water audit/ purchase of capital equipments.
- b. The application would be processed and examined. The deficiencies, if any, would be communicated to the applicant in writing within a period of 10 working days and the applicant would be given a time period of eight weeks to rectify the deficiencies so pointed out.
- c. In case the deficiencies are not removed within prescribed period, the claim may be filed by the Competent Authority, under intimation to the applicant through an e-mail. The enterprise shall not be required to

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submit any additional document other than specified under Annexure-I without approval of competent authority.

- d. A claim application so filed may be reopened with the orders of Principal Secretary Industries & Commerce provided request for the same is received within a period of 30 days from the date of rejection of the claim by the designated Competent Authority.

6. Time Limit:

An enterprise shall forfeit its entitlement for the reimbursement of the expenses incurred in conducting the water audit, if it does not submit its claim, complete in all respects within three months from the date of completion of water audit/ purchase of capital equipments.

7. Competent Authority for sanction:

The Director Industries & Commerce shall be competent authority for sanction of assistance within 30 days from the date of completion of the claim.

8. Interpretation/ Relaxation:

Principal Secretary Industries & Commerce, Haryana shall be competent to make interpretation/relaxation of any provision of this scheme.

9. Appeal:

An Appeal against an order passed by the Competent Authority shall lie with the Principal Secretary, Industries & Commerce, Haryana within a period of 30 days from the date of communication of orders appealed against. The order passed by the Principal Secretary in appeal shall be final.

10. Penal Action:

At any time if it is found that assistance from government has been availed on the basis of any false information, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government.

Devender Singh
Principal Secretary to Government of Haryana,
Industries and Commerce Department

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Annexure-I

Scope of Water Audit

S.No	Description
A	Applicable standards
1	Central Pollution Control Board, Ministry of Environment and Forest Guidelines
2	ISO-14001-Environment Management system
3	Water (Prevention and control of Pollution) Act.
4	National Building Code-2005
B	Scope :
1.	Preparation & Study of Water balance chart identification of water wastage and potential reduction of use of water in organization.
2	Evaluation of requirement of ETP/STP specific to industry
3	Comparison of water usage against requirement.
4	Whether Industry disposal limit is adhered to if applicable.
5	Determination of opportunity for water use reduction.
6	Checking and calculation of ideal water requirement,
7	Study of Historical data for utility bills for water
8	Checking efficiency of bore wells of water
9	Study of water use SLD
10	Study of Energy use for water pumping and capacity of pumps used. Specific Energy for water use.
11	Study of water usage for external requirement.
12	Study of adequacy and accuracy of installed meters.
13	Measurement of TDS of water at site.
14	Audit of existing water quality test reports and study of quality criteria as per CPCB guidelines.
15	Study of records of previous tests for water used for drinking purpose.
16	Study of rain water harvesting system if installed and suitable recommendation as per applicability.
17	Any other aspect related to water usage and optimization thereof.
18	Identification of leakages.

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Annexure-II

Application Form for Detailed Water Audit

S.No.	Description	Details
1	Name of the Applicant (Authorised person of the unit)	
2	Name & factory address of the unit with telephone no. and e-mail	
3	Registered Office address	
4	Category of unit (Micro/ Small/ Medium)	
5	EM Part-II/ UAM No. & Date	
6	Date of commencement of commercial production	
7	Item of manufacture	
8	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]	
9	Sector/ type of Industry	
10	Name of the Water Audit Agency	
11	Total amount & details of expenditure incurred for conducting Water audit.	
12	Total reimbursement claimed against Water Audit.	
13	Details of water using processes and capital equipments installed for water conservation/ harvesting system including Cooling Tower etc.	
14	Amount of water bills of last 12 Months, wherever applicable.	
15	Whether any effluents are generated in industry	
16	Detailed description of effluents if generated.	
17	Whether Sewerage connection is in place, If not what is the method of disposal of Sewerage	
18	Total cost of the equipments installed for water conservation (in Rs.)	
19	Amount of subsidy claimed @50% of the total cost of water conservation equipments	
20	Amount of assistance obtained from Government of India, if any	

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- 22 Self attested copies of documents to be attached with the application:
- i. Acknowledgement of EM part-II/ UAM.
 - ii. Certificate of Incorporation/ Partnership deed.
 - iii. Board resolution/ Power of attorney
 - iv. Change of Land Use (CLU)/ NOC from competent authority, if applicable.
 - v. Copy of Water audit certification.
 - vi. CA certificate of Expenditure giving the details (**Annexure-III**)
 - vii. Copy of the bills raised by certifying agency and proof of payment thereof.
 - viii. Audited balance sheet of the unit of last year.

Signature of the applicant
(with seal)

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Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notaries Stamp; and with Notary Seal & Notary Registration Number) or First Class Magistrate):

I, _____ do hereby solemnly state that I am proprietor/
partner/ director/ _____ of M/s _____
located _____ which is engaged in the manufacture
of _____ and I have been authorized to file the claim of Water
Audit & subsidy on purchase of capital equipment for water conservation/
harvesting system with the Department of Industries and Commerce,
Haryana.

2. I do hereby affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupee _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Dated:

Signature of the Proprietor/Partner/
Managing Director/Director
(with seal)

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Annexure-III

Certificate from Chartered Accountant in respect of Proof of Expenditure incurred for conducting Water audit and about investment in plant & machinery (on a CA letter head)

To whom it may concern

The document & records of M/s with their regd. office at and factory located at and EM no. dated) in respect of the expenditure incurred in conducting water audit (or its equivalent) have been verified, and it is certified that the said company have incurred a total expenditure of Rs. (Rupees) towards, Application fee, assessment/ audit fee, annual fee/ licence fee, training, calibration and technical consultancy etc. (excluding hotel & travel expenses & surveillance charges) in conducting water audit from the certification agency namely..... as per the following details of payments.

Details of payments (Name of certification agency/ org.) amount paid (in rupees)

- a) Application fee paid to
- b) Assessment/audit fee paid to
- c) Annual fee/ licence fee paid to
- d) Calibration charges paid to
- e) Technical consultancy charges paid to
- f) Training expenses paid to
- Total

AND

Verified from the books of accounts & records of above firm that the cost of capital equipments installed for energy conservation is Rs.....

AND

Verified from the books of accounts of above firm that the total investment in plant and machinery (original purchase value) of the unit as on date..... stands as Rs..... (Rupees)

Name & signature of the Chartered Accountant
with stamps & CA membership number

Dated

Payment at (a), (b) & (c) above should be supported by copies of receipts of payments made to the certification agency duly attested. The payment receipts must indicate the purpose for which the payments have been made to the certification agency.